

Assam Power Generation Corporation Limited

(Under Section 4(1) (b) of the Right to Information Act'2005)

1. The Particulars of its organisations & its duties:

Assam Power Generation Corporation Ltd. is a Government Company under the Companies Act'1956 .It was constituted under the provisions of the Electricity Act 2003 after unbundling of Assam State Electricity Board and is entrusted for Operation and Development of Thermal & Hydel Power Projects for maximum energy generation to meet up the energy demand in the state.

2. The powers and duties of its officers and employees:

The powers and duties of the officers and employees are governed by the Office Orders issued from time to time and the various service regulations of ASEB which are followed by Company. The Organization Chart of the Company can be viewed at: www.apgcl.org

3. The procedures followed in the decision making process, including channels of supervision and accountability:

The Board of Directors of APGCL is the supreme decision making body. The Managing Director is the administrative head who is assisted by the CGMs, GMs, DGMs, AGMs, and other officers of different wings (Technical, Accounts & Human Resources etc) of the Company.

4. The norms set by it for the discharge of its functions:

The Managing Director is the appointing and disciplinary authority for the employees. Other day to day administrative matters are put up to the MD and/or CGM for their necessary approval. Matters requiring financial sanctions are as per the delegation of financial powers to the MD and/or Officers.

5. The rules, regulations, instructions, manuals and record held by it or under its control or used by its employees for discharging its functions :

The various service regulations which are followed by the Company are as follows:

- i. ASEB General Service Regulation, 1960;
- ii. ASEB General Service (for officers) Regulation ,1960;
- iii. ASEB Officers Conduct Regulation,1982;
- iv. ASEB Subordinate Accounts Service Regulation,1965;
- v. ASEB Security Service Regulation,1975;
- vi. ASEB Engineering Service Regulation, 1973.

6. A statement of the categories of documents that are held by it or under its control:

Classified documents are held.

7. The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof:

There is no arrangement for consultation with members of public in relation to the formulation of any policy or administration thereof.

8. A statement of the boards, council, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public

The board of directors and committee have been/are constituted for obtaining the suggestions and advices there of for smooth discharge of the functions of the Assam Power Generation Corporation Limited.

Committees are constituted for disposal/recommendation on various issues in the interest of company's work depending on the exigencies on the subject matter.

Board of Directors

1. Shri Jishnu Baruah, IAS

Chairperson of the Board of Directors, Assam Power Generation Corporation Limited, Bijulee Bhawan, Paltanbazar, Guwahati-781001.
And Principal Secretary Power (E) to the Govt. of Assam, Power (E) Department, Govt. of Assam, Dispur, Guwahati-781006

2. Shri R. Kota, IAS,

Principal Secretary, Finance Department, Govt. of Assam, Dispur, Guwahati-781006

3. Mrs. Z. R. Ahmed,

Secretary to the Govt. of Assam, Public Enterprises Department, Govt. of Assam, Dispur, Guwahati-781006

4. Shri A. K. Mitra,

Ex- Secretary, Water Resource Department,
FLAT NO-3, DISWHAR HERITAGE APARTMENT, NEAR TECHNICO GAS SERVICE, UZAN BAZAR, GUWAHATI-781001: Independent Director

5. Shri Samir Baruah,

Ex Bank Official, 3A Luit Apartment, F C Road, Guwahati-781001: Independent Director

6. Shri Thagit Nahardeka,

VIP ROAD, CHACHAL H/NO.3 SAMPRTY ROOPKONWAR PATH, GUWAHATI-781022

7. Smti K. Baruah,

MANAGING DIRECTOR, Assam Power Generation Corporation Limited, Bijulee Bhawan, Paltanbazar, Guwahati-781001

❖ **A directory of its officers and employees : (Subject to change due to transfer/superannuation)**

A. REGISTERED & CORPORATE OFFICE:- ASSAM POWER GENERATION CORPORATION LIMITED, BIJULEE BHAWAN, 3rd FLOOR, GUWAHATI-1

- | | | |
|-------------------------------------|------------------|--|
| 1. Sri Jishnu Baruah, IAS, Chairman | 0361-2739522 | |
| 2. Smt Kalyani Baruah, MD | 0361-2739502/503 | |

GENERATION WING

- | | | |
|-----------------------------------|--------------|-------------|
| 1. Sri A. K. Phukan, CGM (Gen) | 0361-2739546 | 94353-58688 |
| 2. Sri J. Sarma, GM(HQ) | 0361-2739546 | 94353-32156 |
| 3. Sri K. Sarma, GM (HR) | 0361-2739546 | 94351-05367 |
| 4. Smt M. Bordoloi, DGM(P&R) | 0361-2739546 | 94350-48775 |
| 5. Smt. B. Goswami, DGM(O&M) | 0361-2739546 | 98540-03361 |
| 6. Sri A. Borthakur, DGM(Project) | 0361-2739546 | 94353-32264 |
| 7. Sri Rupanta Kr. Das, DGM,PIU | 0361-2739546 | 94353-42283 |

HYDRO & CIVIL WING

- | | | |
|-----------------------------------|--------------|-------------|
| 1. Smt Antara Baruah, CGM(H&C) | 0361-2739522 | 98640-24287 |
| 2. Sri Rakhal Ch. Talukdar, GM(C) | | 94351-41486 |
| 3. Sri H. Sarma, DGM (HQ) | | 94010-28384 |

FINANCE & ACCOUNTS WING

- | | | |
|--------------------------------|--|-------------|
| 1. Shri Dimboram Das, AGM(F&A) | | 73990-02207 |
|--------------------------------|--|-------------|

SECURITY

- | | | |
|-------------------------|--------------|-------------|
| Sri Satish Ch. Das, CSO | 0361-2739531 | 94357-74701 |
|-------------------------|--------------|-------------|

B. NAMRUP THERMAL POWER STATION (NTPS), APGCL, NAMRUP -786 622, DIST.-DIBRUGARH, ASSAM

- | | | |
|-------------------------------|--------------|-------------|
| 1. Sri Bijit Bordoloi | 0374-2503080 | 94357-02934 |
| 2. Sri Anirban Roy, DGM(NRPP) | 0374-2503080 | 94353-01799 |
| 3. Sri Pradip Das, (O&M) | 0374-2503080 | 94351-36791 |

C. LAKWA THERMAL POWER STATION (LTPS), MAIBELLA, PO-SUFFRY 785689,Sivasagar

- | | | |
|-------------------------|--------------|-------------|
| 1. Sri R. Baruah, GM | 03772-254322 | 94353-58004 |
| 2. Sri A. Kalita, (O&M) | | 94351-39374 |
| 3. Sri N. Ahmed, DGM(P) | | 94351-62084 |

D. CHANDRAPUR THERMAL POWER STATION (CTPS), Chandrapur-781150, Kamrup

- | | | |
|---------------------------|--|-------------|
| 1. Sri H. N. Hazarika, DM | | 94357-84065 |
|---------------------------|--|-------------|

**E. KARBI LANGPI H.E. POWER STATION, LENGERY, DIST.- KARBI ANGLONG
(WEST), VIA: BAITHALANGSO**

1. Sri B.N. Sarma , GM 94355-60778
2. Sri Dipen Baruah, DGM(O&M) 94353-88745

F. DHANSIRI H.E. PROJECT, BHAIKAB KUNDA

1. Sri J. Boro, PMi/c (DM) 98591-03034

**G. CONTROLLER OF MOVEMENT, APGCL (ASEB), KANCHANA APARTMENT
(1ST FLOOR), 7/1 RUSSEL STREET, KOLKATA-700 071.**

1. Sri M. R. Mazumder, AGM 033-22493261 98742-56567

H. RESIDENT ENGINEER, LIAISON

1. Sri Asish Choudhury, Dy AO 011-29819218 98642-00151

I. O/O GENERAL MANAGER (DESIGN, CIVIL), APGCL, NARENGI, GUWAHATI-26

1. Smt Mira Sarma, GM 0361-2550720 94351-11417

**J. O/O DY. GENERAL MANAGER (INVESTIGATION CIRCLE), APGCL, NARENGI,
GUWAHATI-26**

1. Sri Prasanta Borthakur, DGM 0361-2557829 94354-02695

OTHER IMPRTANT NOS.

1. Sri Prasanta Borthakur, DGM, O/o the AGM Lower Kopili 94354-02695
2. Sri Suresh Sarma, AGM,i/c BKV Investigation 94353-49424
3. Sri Aswini Choudhury, AGM, Myntriang SHEP 94011-59235
4. Sri Arabinda Goswami, AGM i/c, Amguri Project
Construction Div. 98540-55390

10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations

SI No.	GROUP OF POST	PRE 01-01-2006 PAY SCALE	REVISED STRUCTURE	
			PAY BAND	GRADE PAY
1	Peon,I.B. Attendant,Chowkidar,Mali,Sanitary Cleaner,Ward Attendant, Boatman, Handiman, Ambulance Attendant, Washman, Bearer, Cleaner, Lady Attendant for primary School, Medical Attendant	Rs. 2670-60-3270-70-3830-80-3990	4720-18000	1500
2	Blue printer,Pump Attendant,Fitter Attendant, Cook,Cook-cumAttendant,Senior Chowkidar, Senior Mali, Senior Peon, Laboratory Attendant(Jr) ,Security Guard,Lance Naik,Sahayak	Rs. 2770-70-3260-80-4140-90-4770	4720-18000	1700
3	Senior Sahayak,DarkRoom Assistant,Pump Operator,Bradma,Operator of Duplicating Machine, Bus Conductor,Material Sorter Senior Blue Printer, Technician-III, Laboratory Attendant(Sr), Naik, Fireman, Duffry	Rs.2840-90-3830-100-4930-125-5680	4720-18000	1900
4	Mater Tester, Compressor Operator, Asstt. Photostate Machine Operator,Mixer Operator,Light vehicle Diriver,Despatch Rider,Dresser,Health Assistant,Havildar,Security Driver,Record sorter	Rs. 2900-100-3800-120-4760-130-6060	4720-18000	2000
5	Telephone Operator,BlackSmith-II,Carpenter Gr-II,Turbine Operator,SBO Gr-II,Lineman Gr-II,Machinish Gr-II,Engine Operator -II Mason Gr-II,Electrician Gr-II,Machanic Gr-II Fitter Gr-II,Testing Asstt.(MRT)Gr-II,Plumber Gr-II ,Welder Gr-II,Power House Pump Operator(Higher Grade),Machine Operator-II/Crane Operator,Meter Reader, Teacher (Matriculate), Teacher(Upper Matriculate Normal) Mid wife,Punch Operator,Care Taker Circle & Division LDA-Cum Typist,Bill Clerk-Cum-Lower DivisionAsstt,Bill Clerk,Asstt. Store Keeper,Teacer,Sectional Assistant,Complaint Receiver,Typist in CAO's office and Chief Engineer's Office.	Rs. 3150-120-4350-130-5650-140-6490	6338-23000	2200
6	Heavy Vehicle Driver(JR),Light Vehicle Driver Gr-II,Compressor Machinic ,Operator(Earth Moving Machainery), Driver (Bulldozer/Dumper) Road Roller Operator,Loco operator,Teacher(Matric Normal) Teacher(Matric Basic Trained)Teacher (Science), Pharmacist,laboratory,Technician,Auxliliary Nurse,Typist in Chairman's Office Photographer. HOD Lower Division Assistant, Asstt. Sub Inspector, Fire Officer, Junior Accounts Asstt., Surveryor,, MidWife (Passed ANM Course	Rs. 3275-125-4025-150-5525-175-6925	6338-23000	2300
7	Heavy Vehicle Driver(Senior) Light vehicle Driver(Selection Grade) Staff Nurse	Rs. 3670-150-5170-175-6920-200-7720	6338-23000	2600
8	Turbine Operator-I, Mason Gr.I, Carpentar-I. Engine Operator Gr.I, Photostate Machine Operator-cum-Mechanic, Blacksmith Gr.I, Welder Gr.I. SwitchBoard Operator-I. Mechinist Gr.I, Plumber Gr.I. Fitter Gr.I, Auto Electrician Gr.', Jr. Wireman, Lineman Gr I.Painter Gr.I, Mechanic Gr.I. Testing Asstt. Gr.I, HighPressureWelder, Asstt. Regger. Crane Operator Gr.I, Electrician Gr.I, Sr. Meter Reader, Telephone Operator Gr.I, Surveyor	Rs.4200-175-5250-200-6650-225-8000	6338-23000	2700

	Gr.II, High Pressure Pipe Fitter, Driller Gr.III. Heavy Transport Vehicle Driver of Vehicle other than those mentioned above. Head Master (School), Bradma Operator, Head Mistress (English Medium) Primary School, Graduate Teacher Science (ME School). Selection Grade Typist (Chairman's Office/CAO's Office / CEs Office), Laboratory Asstt., Head Store Keeper (Central Store) <u>Circle & Division</u> UDA,Sub-Divisional Head Asstt., Store Keeper, Engineering Sub- ordinate Gr.II Draftsman (Jr.), Stenographer Gr.III. Sr. Complaint Receiver			
9	Junior Asstt, Accounts Asstt	Rs.3800-175-5725+200-8125-225-8800/-	6338-23000	2900
10	Sub inspector, Asstt Accounts Officer, Asstt Teacher(graduate),Hindi Teacher(Ratna), Graduate Head Master(MD School)	Rs.3950-175-5350-200-7750-225-9550/-	6338-23000	3300
11	Divisional Plumber,Line supervisor,.Instrument Mechanic. Driller Gr.II. Computer Mechanic Gr.I. Tester (Laboratory). Cable Jointer. Wireman, Divisional Electrician. Rigger, Dlvisional Mechanic, Head Welder, Divisional Fitter. Boiler Attendant Gr.II (Jr.), Surveyor Gr.I, Computer Mechanic. Selection Grade SwitchBoard Operator, UDA (HOD). Head Assistant (Division), Engineering Sub-ordinate Gr.I, Draftsman (Sr.). Engineering Supervisor, Sr. Accounts Assistant.	Rs 4300-200-6300-225-8550-250-9550/-	9500-35000/-	3300
12	Sr Asstt(HQ Establishment), Asstt. Head Master (High School), Steno Grapher GrII(Jr), Boiler Attendant Gr.II(Sr), Asstt. Chemist, Dy. Acctts Officer.	Rs 4500-200-6100-225-8350-250-9850/-	9500-35000/-	4000
13	Line Foreman, Foreman (Mech.), Elect. Foreman. Foreman (Power House). Superintendent (Circle Office). Engineering Foreman, Inspector(Security), Asstt, Liaison Officerj, Sr.Foreman, Constn. Foreman, Driller Gr.I, Sr. Supervisor, Sr. Drilling Foreman, Camera Man, UDA, Selection Gr. (HOD), Instrumentation Supervisor, Sr. Surveyor, BA Gr.1	Rs. 4700-200-6100-225-8350-250-9850/-	9500-35000/-	4000
14	Boiler Attendant Gr I(Jr)	Rs. 4800-200-6000-225-8250-250-10000/-	9500-35000/-	4200
15	Jr Manager/Jr Engineer/ Boiler Attendant Gr I(Sr)	Rs.5000-200-6000-225-8250-250-10250/-	9500-35000/-	4300
16	Translator cum Copyist, Sudt (HOD), Stenographer GrII(Sr)	Rs. 5600-200-6000-225-8250-250-10750/-	9500-35000/-	4600
17	Accounts Officer.	Rs. 5700-225-7950-250-10450-300-11350/-	9500-35000/-	4600
18	Superintendent (Head Quarter), Jr Administrative Officer, Stenographer Gr I(Jr)	Rs. 5925-225-7950-250-10450-300-11650/-	9500-35000/-	4900
19	Asstt. Manager, Headmaster(High School), Chemist,Adminstrative Officer,Asstt Security Officer, Asstt Personnel -cum-welfare Manager, Asstt Manager(Accounts), Medical Officer	Rs. 6200-250-8200-300-11200-350-12600/-	14200-45000/-	5400
20	Dy Manager(AEE), Vigilance Officer, Security Officer, Stenographer Gr.I(Sr)	Rs. 6800-250-7800-300-10200-350-13700/-	14200-45000/-	5900

21	Assistant General Manager'(EE), Sr:Medical Officer, Sr. Chemist, Private Secretary to Chairman, Dy. Personnel Manager, Dy. Manager (Admn), Public Relation Officer, Sr Manager (F&A), Land Acquisition Officer, Chief Security Officer, Company Secretary.	Rs. 8800-350-11950-400-14750/-	14200-45000/-	6300
22	Dy General Manager (SE/PM/Manager(IR)/CMO/Manager(Acctts)	Rs. 9950-350-10650-400-14650-450-16000/-	14200-45000/-	6600
23	General Manager(ACE/SPSS/Dy CAO/Law Officer)	Rs.11000-400-14200-450-16900/-	14200-45000/-	7400
24	Chief General Manager(CE/CAO/CM-CF)	Rs. 12300-450-15000-500-17500/-	14200-45000/-	7600
25	For Member (Tech) or equivalent post-fixed pay of Rs. 55,000/- per month without Grade pay.			
26	DA(Dearness Allowance) as declared time			
27	Medical Allowance Rs 500.00 per month			
28	Electricity Allowance Rs 500.00 per month,.			

- 11. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:**
Budget allocation is provided only for establishment & O&M. For execution of jobs , budgets are provided to the plants and other field offices under APGCL only after due approval from the Zonal Purchase Committee, Tender purchase committee and Board whichever is required.
- 12. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:**
Assam Power Generation Corporation Ltd. is entrusted for planning, designing, developing and maintaining for supply of Power to the State of Assam. Assam Power Generation Corporation Ltd is not concerned with the execution of any subsidy program; and as such there is nothing to prescribe in this regard in the manual
- 13. Particulars of recipients of concessions, permits of authorizations granted by it:**
As per norms.
- 14. Details in respect of the information, available to or held by it reduced in an electronic form :**
- Information related to Power Plant Operation.
 - Bid Document
 - Salary Accounts.
 - Employees Provident Fund Details.
 - Planning datas.
- 15. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:**
APGCL does not provide any facility like library or reading room for public use. The State Public Information Officers (SPIOs) of APGCL are available during office hours on all working days for public to avail informations

16.The names, designations and other particulars of the public information officers

16. The names, Designation and other particulars of the public information officers					
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Sl No.	Designated as	Name	Designation and Address	Place/Scope	First Appellate Authority
1	First Appellate Authority	Sri Anil Kr. Phukan	Chief General Manager(G), APGCL, Bijulee Bhawan, 3 rd Floor, Paltan Bazar, Guwahati-781001	APGCL, HQ	
2	SPIO	Sri Amal Borthakur	DGM(Project), APGCL, Bijulee Bhawan, 3 rd Floor, Paltan Bazar, Guwahati-781001	Do	Chief General Manager(G), APGCL, Bijulee Bhawan, 3 rd Floor, Paltan Bazar, Guwahati-781001
3	PIO	Sri Rakhal Talukdar	General Manager(HQ), APGCL, Bijulee Bhawan, 3 rd Floor, Paltan Bazar, Guwahati-781001	Hydro and Civil related matters	Do
4	PIO	Sri Dimboram Das	AGM(F&A), APGCL, Bijulee Bhawan, 3 rd Floor, Paltan Bazar, Guwahati-781001	Finance and Accounts related matters	Do
5	PIO	Sri B. N. Sarma	General Manager, KLHEP, Lengery-782450	KLHEP, Lengery	Do
6	PIO	Sri Bijit Bordoloi	General Manager, NTPS, APGCL, Namrup-786622	NTPS, Namrup	Do
7	PIO	Sri R. Baruah	General Manager, LTPS, APGCL, Maibella-785689	LTPS, Maibella	Do
8	PIO	Smt. Mira Sarma	General Manager, Design Civil, Narengi, Guwahati- 781026	Civil, Hydro, Design related matters	Do
9	PIO	Sri J. Bora	Asstt. Manager, Dhansiri HEP, Bhairkunda	Dhansiri HEP related matters	Do
10	PIO	Sri M. R. Mazumdar	Asstt. General Manager, COM, Kanchana	Matter related with Controller of	Do

			Apartment(1 st floor),7/1 russel street, Kolkata-700071	Movement office, Kolkata	
11	PIO	Sri Prasanta Kr. Borthakur	Asstt. General Manager, Investigation Circle(Civil) Narengi-781026	Matter related with this circle	Do
12	PIO	Sri Suresh Sarma	AGM, BKV Investigation Division, Jagiroad	Matters related to BKV Investigation Division	Do
13	PIO	Sri Ashwini Choudhury	AGM, Myntraing SHEP, Amterang	Myntraing SHEP related matters	Do
14	PIO	Sri Prasanta Borthakur	AGM, Lower Kopili HEP	Matter related to Lower Kapili HEP	Do
15	PIO	Sri Asish Choudhury	RE(Liaison), APGCL, E-8, Lajpat Nagar-II, New Delhi-110024	Matter related to RE (Liason), APGCL	Managing Director, APGCL, Bijulee Bhawan, 3 rd Floor, Paltan Bazar, Guwahati-781001
16	PIO	Sri Porag Jyoti Ligira	Assistant Manager, O/o the MD, APGCL, Bijulee Bhawan, 3 rd Floor, Paltan Bazar, Guwahati-781001	Technical Matters of APGCL	Chief General Manager(G), APGCL, Bijulee Bhawan, 3 rd Floor, Paltan Bazar, Guwahati-781001
17	PIO	Sri Utpal Kr. Das	Assistant Manager, O/o the MD, APGCL, Bijulee Bhawan, 3 rd Floor, Paltan Bazar, Guwahati-781001	HR related matters of APGCL	Do

17. Such other information as may be prescribed:

Assam Power Generation Corporation Limited (APGCL) was constituted in 2003 from the erstwhile Assam State Electricity Board under the provision of Electricity Act, 2003 .

APGCL was formed as a Generation Company to take over the generating functions of the State Electricity Board and is mainly responsible for production of power from Hydel & thermal projects.

Assam Power Generation Corporation Limited has been operating successfully both thermal and hydel power project. The running projects are 1) 127.2 MW LAKWA THERMAL POWER STATION 2) 99.5 MW NAMRUP THERMAL POWER STATION 3) 100 MW KARBI LANGPI HYDRO ELECTRIC PROJECT and 4) 3 MW MYNTRIANG SMALL HYDRO ELECTRIC PROJECT St-II.

From the inception of the Company, APGCL has been taking various strategies for Planning & development of new projects by exploring Conventional as well as non conventional resources to meet up the increasing energy demand.

APGCL is striving to be the lowest cost electricity producer in the NE Region and the largest supplier of electricity in Assam and to establish as a consumer focused, environmentally conscious and reliable electricity supplier for the benefit of society.

How To Get The Information

A citizen who desires to seek some information from a public authority is required to send, along with the application, a demand draft or a bankers cheque or an Indian Postal Order of Rs.10/- (Rupees ten), payable to the Accounts Officer of the public authority as fee prescribed for seeking information. The information would be made available within 30 days from the date of receipt of request, provided the information can be furnished as per the Act.