



# ASSAM POWER GENERATION CORPORATION LIMITED

Registered Office: Bijulee Bhawan, Paltanbazar, Guwahati-781 001, Assam

CIN:U40101AS2003SGC007239

Tel.No.: 0361-2739502, Fax No.03612739546/22

e-mail:md@apgcl.com, Website: www.apgcl.org

**Advertisement No.: HR/APGCL/ESSTT./2020/1185/01 dtd. 19/08/2020**

## **EMPLOYMENT NOTICE**

Assam Power Generation Corporation Limited, a Public Sector Company registered under 'Company Act, 1956' formed out of restructured Assam State Electricity Board in 2003 and was notified as the State Generation Utility (SGU) invites applications from the dynamic and experienced professionals in Finance and Accounts for filling up the post of the Chief General Manager (F&A), and General Manager (F&A), APGCL.

SL No	Designation	Pay Scale	Vacancy	Details
1	Chief General Manager (F&A)	Pay Scale Rs. 42000- 116000/- with Grade Pay Rs. 20000/- and other allowances admissible as per company rules in force from time to time.	One (1) Category (UR)	<p><b><u>Qualifications:</u></b> Candidate must possess a degree from a Govt. recognized university and should be a Chartered Accountant or a Cost Accountant.</p> <p><b><u>Qualifying Service:</u></b> 1. <u>Direct Recruitment</u> The candidate should have minimum 10 years experience in corporate financial management and accounts including Cost and Budgetary Control, Audit, Knowledge of fund management, Terminal Benefit, Institutional Finance and Working Capital Management in large Industrial and Commercial undertakings including public sector undertakings and capable to hold independent charge of finance and accounts.</p> <p>2. <u>Deputation</u> Officers under the State/Central Government-</p> <p>a. Holding analogous posts on regular basis; <b><u>or</u></b></p> <p>b. With <b><u>4 (Four) years</u></b> in regular service as <b><u>Deputy General Manager (F&amp;A)</u></b> or equivalent. <b><u>or</u></b></p> <p>c. With <b><u>2 (Two) years</u></b> regular service as <b><u>General Manager (F&amp;A)</u></b> or equivalent.</p> <p><b><u>Nature of Experience:</u></b> Having requisite knowledge on Budget and Budgetary control, Knowledge of Fund Management, Terminal Benefit, Audit, Balance sheets, Reconciliation of revenue, MIS and overall day-to-day functioning of Finance &amp; Accounts department.</p>

**Bandana Goswami, GM (HR)**

**E-mail: [gmr@apgcl.com](mailto:gmr@apgcl.com)**

**Tel. No: 0361-2635812**



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2	General Manager (F&A)	Pay Scale Rs. 42000- 116000/- with Grade Pay Rs. 19500/- and other allowances admissible as per company rules in force from time to time.	One (1) Category (UR)	<p><b>Qualifications:</b> Candidate must possess a degree from a Govt. recognized university and should be a Chartered Accountant or a Cost Accountant.</p>
				<p><b>Qualifying Service:</b> 1. <u>Direct Recruitment</u> The candidate should have minimum 8 years experience in corporate financial management and accounts including Cost and Budgetary Control, Knowledge of fund management, Terminal Benefit, Institutional Finance and Working Capital Management in large Industrial and Commercial undertakings including public sector undertakings and capable to hold independent charge of finance and accounts. 2. <u>Deputation</u> Officers under the State/Central Government- a. Holding analogous posts on regular basis; <b>or</b> b. With <b>4 (Four) years</b> in regular service as <b>Assistant General Manager (F&amp;A)</b> or equivalent <b>or</b> c. With <b>2 (Two) years</b> in regular service as <b>Deputy General Manager (F&amp;A)</b> or equivalent <b>Nature of Experience:</b> Having requisite knowledge on Budget and Budgetary control, Audit, Balance sheets, Reconciliation of revenue, MIS and overall day-to-day functioning of Accounts department.</p>

## Compensation Package:

Selected candidate for CGM (F&A), APGCL will be placed in the pay band of Rs. 42000-116000 with grade pay of Rs. 20000 (as per ROP 2017). Other allowances shall be paid as per corporation's rules in force from time to time.

Selected candidate for GM (F&A), APGCL will be placed in the pay band of Rs. 42000-116000 with grade pay of Rs. 19500 (as per ROP 2017). Other allowances shall be paid as per corporation's rules in force from time to time.

**Bandana Goswami, GM (HR)**

**E-mail: [gmhr@apgcl.com](mailto:gmhr@apgcl.com)**

**Tel. No: 0361-2635812**



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## Age limit:

Candidate	Age limit as on 01.01.2020	
	Minimum	Maximum
CGM (F&A)	45 Years	55 Years
GM (F&A)	35 Years	50 Years

## Application Fee:

The candidate should pay the application fee of Rs. 500/- (Rupees Five hundred) only for General/OBC & MOBC categories and Rs.250/-(Rupees Two hundred & fifty) only for Scheduled Castes and Scheduled Tribe categories. **Payable by Demand Draft to be pledged in favour of Deputy General Manager (F&A), Assam Power Generation Corporation Limited, Bijulee Bhawan, Paltan Bazar, Guwahati – 781001.**

## Selection Procedure:

The candidates will have to appear before the selection committee of APGCL at Guwahati at their own cost.

## Important Instructions:

1. Applications in the prescribed format available in APGCL's website [www.apgcl.org](http://www.apgcl.org) duly completed and signed, along with certified photocopies of all relevant documents in support of age, educational qualifications, experience, etc. are to be sent to General Manager (HR), APGCL, 3<sup>rd</sup> Floor, Bijulee Bhawan, Paltan Bazar, Guwahati-781001 on or before **05/09/2020**.
2. The applications in the prescribed format of the eligible departmental candidates must be routed "Through Proper Channel".
3. Applicants working in Govt./Semi-Govt./Public Undertakings/Statutory Bodies should produce 'No Objection Certificate' from their present employer along with the application, failing which his/her candidature will not be considered.
4. Caste Certificates of SC/ST/OBC/MOBC should have been issued by the competent Authority.
5. Incomplete application/ application without requisite enclosures/photograph/ demand draft of application fee/ application not fulfilling the eligibility criteria will be summarily rejected. No communication in this regard shall be entertained by APGCL.
6. Canvassing directly or indirectly shall disqualify the candidature.
7. APGCL reserves the right to cancel this advertisement without any prior notice to the candidates.

## Important date:

**Last date of receipt of application form in prescribed format along with requisite fees on or before 05/09/2020.**

-Sd-

**General Manager (HR),  
APGCL, Bijulee Bhawan, Guwahati-1**

**Bandana Goswami, GM (HR)**

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